



***GLORIOUS***  
***POLYTECHNIC***  
***COLLEGE***

***2025/2026 Prospectus***

## **PRELIMINARIES**

### **1.0 SENIOR OFFICERS OF THE COLLEGE AND THEIR CONTACT**

#### **1.1 CHAIRPERSON OF THE COLLEGE ADVISORY BOARD**

**Dr. Mohammed Saleh Jidawwi**

#### **1.2 EXECUTIVE OFFICERS OF THE COLLEGE**

##### **PRINCIPAL**

**Dr. Idrisa Muslim Hija**

**PhD Technical means of Environment Protection in Automobile Exploitation (TARCI), MSc Engineering of Internal Combustion Engine (VPI), Full Technician Certificate (Karume Technical College), CSEE (Uroa Secondary School)**

##### **Deputy Principal Academic Research and Consultancy**

**Dr. Salama Rashid Abdala  
Bachelor of Medicine**

##### **Deputy Principal Finance, Planning and Administration**

**Capt. Khatib Ali Hamdu  
Master of Finance and Investment**

##### **Department of Health and Aliened Science**

**Dr. Maryam Mwita Mgeni  
MBBS (FJMU), Pre Med (FJMU), ACSEE (Lumumba), CSEE (Lumumba)**

##### **Department of Business Administration**

**Mr Seif Salum Ali  
B. A in Bch. Economics and development (MNMA), Dip in Procurement and Supply (IPA)**

##### **Department of Business Administration**

**Mr Abdulrazak Maulid Haji  
Bch. Information Communication Technology (SUMMAIT), Dip in Information Communication Technology (MNMA)**

**KEY CONTACT ADDRESSES**

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## **PART ONE: OVERVIEW OF THE GLORIOUS POLYTECHNIC COLLEGE**

### **MESSAGE FROM THE PRINCIPAL**

#### **Welcome to the Glorious Polytechnic College**

Glorious Polytechnic College is an ideal place for the intensive multi-disciplinary collaborations called for by today's scientific and Clinical community. Its relatively small size and extraordinary faculty contribute to an inherently interactive place. At Glorious Polytechnic College, engineers are already exchanging ideas and expertise with research scientists and clinicians to advance scientific understanding and translate new knowledge into novel Clinical treatments and patient care. However, the Clinical Center leaders realize that change is required in order to foster an institutional environment that supports and encourages this type of interaction.

The Glorious Polytechnic College embraces inter professional approaches and brings together educators from all disciplines. We are a community of educators and learners; multiple networks of passionate and engaged people with diverse knowledge and skills who teach, coach and mentor individuals and groups to grow and thrive professionally. We offer programs and services that support our hospital community to create, deliver and evaluate education and training. Our unique services are also offered to external partners who wish to participate in our exceptional educational services or to those looking for customized learning experiences.

The Glorious Polytechnic College connects people, spaces and learning products in multiple ways. Through virtual communities and physical space, we promote excellence in education and learning. We are creative and strive for excellence in everything that we do. We seek new partnerships and promote networks that enhance learning, advance education scholarship, improve knowledge translation and offer creative education solutions and services to ultimately improve outcomes for students and community.

Sincerely

*Dr. Idris Muslim Hija*

***Principal***

***May, 2022***

## OUR VISION

To become the training institution of excellence in East Africa and beyond.

## OUR MISSION

Create and deliver exceptional learning experiences that advance practice and transform care to strive for equitable access, quality education and promotion of lifelong learning for all.

## OUR MANDATE

Quality Education, Quality service.

## CORE VALUES

### **Integrity**

GPC believes in the excellent demonstration of integrity among both academic and non-academic staff.

### **Flexibility**

GPC provides a healthy working environment and will always be flexible in providing services to the clients of different background as they adhere to the rule and regulations of the country.

### **Trustfulness**

GPC will always demonstrate high level of trustfulness to their clients and their properties.

### **Teamwork**

GPC staff will always work together to attain the common goal of the Institution. There is no ownership of GPC office to an individual person, rather the office is for responding to the clients' demand where every one will participate to attain that goal.

### **Accountability**

GPC believes in working under a well-structured organization of responsibilities through different levels of authority with high level of consensus, that does not allow any overlapping of decisions.

### **Good intention**

GPC promise its stakeholders that will work with the good intention, focus on positive relationship and it will always be against negativity and harm others.

### **Quality services with competence outcomes.**

It is the value that focuses on fulfilling the community's demand with quality services; GPC is quality- oriented institution that believes in building stronger college that will provide graduate with required competences.

### ***1.3 Aim***

The aim of the establishment of GPC is to prepare the required human resources who would work for the community in attaining the sustainable development goals.

### ***1.4 Commitment***

- Create learning environments that enable all learners to grow and thrive in fast paced, ever changing environments
- To provide high quality education training that positively transforms individuals and the society.
- Pro-actively educate healthcare workers, improving their skills in practice and research.
- Invest in faculty development, creating a cadre of education specialists who use best practices in education to support learners and evaluate programs and learning outcomes;
- To support the government effort in winding up the gap in practice existing in Social and Economic sector by producing exceptional providers of good services wherever they are in the world.

### ***1.5 GPC Future Expectations***

In the next five years, GPC will

- a. Increase more NTA program in different professionalism that will add values in the community development and nation at large
- b. Build a well-established network of human resources from different background to facilitate easy communication among the expert and professionals of different fields of specialization
- c. Establish shorter and tailor-made program that will reflect to the community's demand

### ***1.6 Students Intake***

GPC will have two official intakes of the students for long-term program as regulated by NACTVET; this will be March and September intake

## PART II OPERATIONAL GUIDELINES AND PROCEDURES

GPC as a Higher Learning Institution is governed by the Quality and well-established guidelines and procedures as per the regulatory bodies, and professional body that provide directions, instructions and mechanism to manage and administer the education process at the college. Generally, guidelines and procedures available cover areas of admission, examinations, Quality Assurance, grievances handling and gender and sexual harassment issues.

### 2.1 General Admission Guidelines and Procedures

#### 2.1.1 Application Procedure

For the applicants who want to join GPC is obliged to fill in the application form available in online system with the address **maombi.gpc.ac.tz**. The applicants may also visit the college physically and fill in the form available at the office of Admission. Application fee is paid through the provided control number during the application process

#### 2.1.2 Minimum entry requirements

General Minimum entry requirement for NTA program

- a. Diploma in Pharmaceutical Sciences  
Holder of CSEE with at least FOUR passes excluding religious subjects and including Chemistry and Biology
- b. Diploma in Clinical Medicine  
Holder of CSEE with at least FOUR passes excluding religious subject and including Chemistry Biology and Physics
- c. Diploma in Human Resource Management  
Holder of CSEE with at least FOUR passes excluding religious subject
- d. Diploma in Business Administration  
Holder of CSEE with at least FOUR passes excluding religious subject
- e. Diploma in Information Communication Technology  
Holder of CSEE with at least FOUR passes excluding religious subject and including Math and English

#### N.B

For all applicants with higher qualifications the must have met the basic CSEE qualifications

#### 2.1.3 Selection of the qualified applicants

The selection of the applicants will be made by the admission committee and forwarded to NACTVET for verification and approval before registration.

#### 2.1.4 Registration

The selected applicant will be registered in the GPC admission system based on the following conditions

- a. Must have been approved by the NACTVET
- b. Must have paid the administrative fees, uniforms fee and 60% of the semester tuition fee

#### 2.1.5 Appeal against admission process

For applicants who is not satisfied with application process handled by the College he/she may appeal to NACTVET under the prescribed NACTVET appeal procedures

#### 2.1.6 Changing of program

Any students may change to other program at any time before selection to admission office, however changing of the program after selection the students will be required to apply the changing of the program through NACTVET transfer system.

#### 2.1.7 Transfer into other College

For the students who wish to transfer into another College he/she must follow the transfer procedures as prescribed by NACTVET transfer system

## 2.2 Examination regulations

Considering the general guidelines of academic standards for higher education in Tanzania, GPC shall conduct examination in accordance to the minimum guidelines and procedure of examination provision issued by NACTVET. In this aspect the provision of examination will cover all important areas of examination include modalities of studying period and conditions for examinations

### 2.2.1 Conditions for examination

A student pursuing studies at the college shall be admitted to the examination room on the conditions that he or she:

- a. Has completed the laid down registration regulations and procedures of the college
- b. Is not in debt for a college financial due;
- c. Has a valid examination and College identity cards;
- d. Has fulfilled not less than 90% of overall attendance in every subject during the semester; and
- e. Is not barred by lawful order or any other law from sitting for the examination in question.

### 2.2.2 Issue of Examination Cards

- a. Students who are eligible for examination shall be provided with examination cards before the commencement of the examination and they are required to produce such cards before being issued the examination papers by the invigilators.

### 2.2.3 Examination Time table.

- a. The College shall issue and affix on each notice board of the College or website an examination time table before the date on which the examination will be held.

### 2.2.4 Appearance for Examination

- a. A Student who is eligible for examination shall be present and sit for the examinations;
- b. Student who is unable to appear in the examinations shall report in writing as may be described in **FORM A** of the **Schedule** to the Deputy Principal Academic, Research and Consultancy through Head of Department to notify and apply for postponement of the examinations giving sufficient reasons for not being able to sit for the examinations.
- c. A Student is not permitted to enter into the examination room after elapse of **thirty (30) minutes** from the starting time of examination
- d. A Student is not permitted to leave the examination room until **thirty (30) minutes** have elapsed after the exams starting time.

### 2.2.5 Sitting Arrangement

- a. A Student who is eligible for examination must acquaint him or herself with seating arrangement for their respective examination in advance;
- b. Students shall sit at a reasonable distance separating between one another in the examination room as determined the examination officers or invigilator in the respective examination

### 2.2.6 Examination Irregularities

Among the incompliances of Examination Process is the engagement of students and Staff into Irregularities. For the purpose of these guidelines all irregularities will be dealt accordance to the stipulated guidelines of the regulatory bodies.

The Academic Committee shall make decisions in all cases of alleged examination irregularities, including unauthorized absence from examinations, possession of unauthorized materials in the examination room, causing disturbance in or near examination room and any



form or kind of dishonesty, destruction or falsification of any evidence or irregularities or cheating in the examinations;

A student who becomes aggrieved by the decision of the Academic Committee under these regulations may appeal within seven working days to the Chairperson of the Advisory Board for reconsideration

In these regulations unauthorized material includes a hand written or printed materials that are generally or specifically prohibited from be brought into the examination room, cellular or mobile phones, radio cassettes or other types of cassette players, compact disc players, computers, alcoholic drinks and any other material as may be specified by the College

### **2.2.7 Special and Supplementary Examination**

Where a student pursuing any course of the program of study at the College fails to attend the whole or part of an examination under circumstances which are beyond the control of the student, such student may, subject to production of authentic evidence and filling special examination request form (Form C) of the College and the ratification by the Academic Committee be allowed to sit for a special examination in the courses of which he did not complete

- a. A student who sits for special examinations as described under sub-regulation (1) of this regulation shall be treated as he is sitting for the examination for the first time.
- b. Special examinations shall be conducted at such time determined by the College
- c. Any candidate who has a semester GPA 2.0 or above and has failed any module will be allowed to sit for supplementary examination of the failed module(s). The candidate shall sit for the failed module(s) during the period of supplementary examination.
- d. If the student fails the supplementary examination he/she shall be required to repeat a failed module(s) when next offered.
- e. A candidate who failed written or clinical/practical examination in a module shall supplement both written and clinical/practical examination.
- f. a candidate who fails in more than 50% of modules taught in a semester during the semester examination and accumulated a minimum GPA 2.0 shall be required to repeat the failed module(s) when next offered.
- g. A candidate who fails coursework shall repeat the failed module.
- h. A candidate shall be discontinued from studies provided that
  - i. has failed to achieve a minimum GPA of 2.0
  - ii. has failed repeated module(s)
  - iii. found guilty for involving in cheating during examination and other examination malpractices
- i. Where a student becomes sick during the examination session, the invigilator shall write a report about the sickness of the student and the student shall be required to consult a recognized medical doctor.
- j. The sick student shall be required to submit the medical reports to the Head of Department

within two weeks from the date of sickness

- k. Subject to the provisions of sub-regulation (1) of this regulation, a student who becomes sick may be allowed to re-sit the special examination

### **2.2.8 Discontinuation and suspension from studies**

The Academic shall discontinue a student on the basis of academic performance as follows:

- a. if the student maintains less than 2.0 Grade Point Average in any three semesters; or If the student has failed repeated modules or
- b. Student who is found guilty of examination irregularity as provided in these regulations; or
- c. A student who is found guilty of cheating in examinations, tests, assignments, field work or project report;
- d. Discontinuation students on the grounds of examination irregularity shall be considered for re-admission into another program and year of study after the elapse of two years.
- e. Subject to this regulation the discontinued students shall be required to apply for re-admission DPARC
- f. The College Academic Committee may grant or refuse the re-admission. Such students may be required to re-apply and compete with other applicants for admission into the first year regardless which year they left the College
- g. A student shall be suspended from studies under the following circumstances:

#### **2.2.8 Abscondment from studies;**

- a. Abscondment from tests, assignments, examination, field work and or from writing a dissertation, field report or project report without apparent or reasonable cause.
- b. A student who has been earlier suspended or dismissed from a program of study on academic grounds other than involvement in examination irregularity may be re-admitted to any program offered by the College, subject to satisfactorily entry requirements.

### **2.2.9 Appeal against decision of examination malpractice**

All examination appeals shall lie to the Chairperson of the Advisory Board. Except where unfairmarking, wrongful computation of marks or grades or other irregularity committed in the conduct of any College examinations is alleged, no appeal shall be entertained on any other grounds. Appeal shall not be lodged against coursework marks, provided that, if a student notices any error in the coursework marks he or she may consult the member of academic staff who administered the course or subject during the semester for discussion and possible clarification or appropriate correction.

- a. The clarification of the appeal may be processed under the supported affidavit or original written script.
- b. The Heads of Department, examination officer, disciplinary officer, Quality Assurance officer, subject expert and student may be involved in the process of administering clarification of the appealed results
- c. All Appeals pertaining to the conduct of any examinations, practical training report, fieldwork report or project reports shall not be entertained unless such an appeal is lodged

with the appropriate College authorities within one month from the date of publications of the results by the Academic Committee

- d. Upon payment of prescribed fee, an Appeals against examination result shall be lodged to the appropriate authority stating the following: -
  - i. Name of the Student;
  - ii. Sex;
  - iii. Program enrolled;
  - iv. Grounds for Appeal.
- e. All appeals must be accompanied by an appeal fee which shall be prescribed Advisory Board from time to time.
- f. Under any circumstances, the fees described under sub-regulation. (iii) of this regulation shall not be reimbursed.
- g. During the determination of the appeal, the DPARC shall instruct the Head of Department to determine the merits and process the Appeal.
- h. All appeals shall be marked by any other lecturer of the related course at the College or by the external examiner as may be deemed appropriate by the College.
- i. DPARC consultation with the Head of Department will appoint the appropriate tutor for remarking the examination questions.
- j. The DPARC shall, immediately after the determination of appeal, inform the appellant and Academic Committee in writing of the appeal results.
- k. Upon the dissatisfaction of the Appeal results made under sub-regulation (iv) of this regulation any student may re-appeal to the Advisory Board for further determination.

## PART III PROGRAM MANAGEMENT AND DESCRIPTIONS

### 3.1 GPC Departments

Currently GPC has two departments, hosting three NTA program, Diploma in Pharmaceutical Sciences and Department of Pharmacy in the department of Health and Allied Science and Diploma in Human Resource of Management in the Department of Business Administration.

#### 3.1.1 Departments Health and Allied Science

This department is headed by one head responsible in supervising the administrative and academic task of the department. The department offers NTA and tailor-made program in pharmacy

##### a. Head of department

Dr. Maryam Mwita Mgeni

MBBS (FJMU), Pre Med (FJMU), ACSEE (Lumumba), CSEE (Lumumba)

#### 3.1.2 Entry Requirements for Diploma in Pharmaceutical Sciences

For entering NTA level 4, applicants should have CSEE with at least FOUR passes excluding religious subject including Chemistry and Biology. For NTA level 5, a candidate should have passed NTA level 4 and for candidate who wants to join NTA level 6 should have successfully completed NTA level 5

##### a. Head of Diploma in Pharmaceutical Sciences

Pharm. Rahma Shaabani Kishiri

B. Pharm (KIU-Tanzania), ACSEE (Ruvu Secondary School), CSEE (Morogoro Secondary School)

##### b. Tutors

S/NO	NAME	QUALIFICATIONS
4	Ph. Makinga H. Njelekela	B. Pharm
5	Ph. Godfrey D. Malale	B. Pharm
6	Ph. Basya M. Yona	B. Pharm
7	Ph. Hidaya S. Mgallah	B. Pharm
8	Ph. Rahma S. Kiswiri	B. Pharm
9	Mr. Masoud M. Ali	Bch. ICT
10	Ph. Tahreen S. Salum	B. Pharm
11	Ph. Nassor Ali Khamis	B. Pharm
12	Ph. Sabahi Khamis Juma	B. Pharm
13	Ph. Jacob Aron Ndayomwami	B. Pharm
14	Ph. Julius Wilfred Mdas	B. Pharm
15	Ph. Shamsi Ramadhan Kazumari	B. Pharm
16	Ph. Samson John Samson	B. Pharm
17	Mr. Fredrick J. Makanyaga	Bch. Sc in Statistics
18	Mr. Hafidh Shaib Ahmada	Bch. ICT
19	Mrs. Rabia Shaaban Rashid	Ms. Ba

## 2 Normal Learning Matrix

### NTA LEVEL 4- FIRST SEMESTER

Code	Module Title	Scheme of Study (Hours per semester)				Total Hours	Credits / Semester
		Theory	Tutorials	Practical	Assignment		
PST 04101	Dispensing	40	-	20	20	80	8
PST 04102	Disease Control and Prevention	50	25	12.5	12.5	100	10
PST 04103	Human Anatomy and Physiology	60	30	-	30	120	12
PST 04104	Pharmaceutical Dosage Forms	20	10	-	10	40	4
PST 04105	Pharmaceutical Calculations	55	20	15	20	110	11
PST 04106	Communication Skills	20	-	-	20	40	4
PST 04107	Basic Computer Applications		-	40	20	60	6
	<b>SUB-TOTAL</b>	<b>245</b>	<b>85</b>	<b>87.5</b>	<b>132.5</b>	<b>550</b>	<b>55</b>

### NTA LEVEL 4 SECOND SEMESTER

Code	Module Title	Scheme of Study (Hours per semester)				TOTAL	Credits / Semester
		Theory	Tutorials	Practical	Assignment		
PST 04208	Law and Ethics in Pharmacy Practice	20	-	-	20	40	4
PST 04209	Compounding of Pharmaceutical Preparations	60	-	100	40	200	20
PST 04210	Pharmaceutical Inorganic Chemistry	60	30	-	30	120	12
PST 04211	Basic Pharmacology	60	30	-	30	120	12
PST 04212	Medical Stores Keeping	60	15	30	15	120	12
	<b>TOTAL</b>	<b>280</b>	<b>75</b>	<b>130</b>	<b>135</b>	<b>600</b>	<b>60</b>
Code	Module Title	Scheme of Practice (Hrs per week over six weeks)					Credits
		Dispensing	Drugs Store	Industrial	Sterile Preparations		
PST 04213	Pharmacy Practice	120	120	0	0	120	12

**NTA LEVEL 5. FIRST SEMESTER**

Code	Module Title	Scheme of Study (Hours per week)				Total	Credit/Semester
		Theory	Tutorials	Practical	Assignment		
PST05101	Medicines and Medical Supplies Management	60	-	30	30	120	12
PST05102	Law and Policies in Pharmacy Practice	35	-	-	35	70	7
PST05103	Pharmaceutical Microbiology	60	30	-	30	120	12
PST05104	Pharmacology and Therapeutics	60	30	-	30	120	12
PST05105	Rational Use of Medicines	20	-	-	20	40	4
PST05106	Pharmaceutical Organic Chemistry	60	30	-	30	120	12
	<b>SUB-TOTAL</b>	<b>295</b>	<b>90</b>	<b>30</b>	<b>175</b>	<b>590</b>	<b>59</b>

**NTA LEVEL 5 SECOND SEMESTER**

Code	Module Title	Scheme of Study (Hours per semester)				TOTAL	Credits / Semester
		Theory	Tutorials	Practical	Assignment		
PST 05207	Quality Assurance of Pharmaceutical Products	40	20	40	20	120	12
PST 05208	Pharmaceuticals Theory and Compounding	60	-	100	40	200	20
PST 05209	Health Information Management	60	15	30	15	120	12
PST 05210	Basic Pharmacognosy	60	15	30	15	120	12
	<b>TOTAL</b>	<b>220</b>	<b>50</b>	<b>200</b>	<b>90</b>	<b>560</b>	<b>56</b>
Code	Module Title	Scheme of Practice (Hrs per week over six weeks)					Credits
		Dispensing	Drugs Store	Industrial		Non-Sterile Preparations	
PST05211	Pharmacy Practice	120	120	0		0	12

**NTA LEVEL 6 FIRST SEMESTER**

Code	Module Title	Scheme of Study (Hours per week)				Total	Credits / Semester
		Theory	Tutorials	Practical	Assignment		
PST06101	Leadership and Management	90	-	-	30	120	12
PST06102	Counselling and Guidance Skills	40	20	-	20	80	8
PST06103	Pharmaceutical Production	100	25	50	25	200	20
PST06104	Health and Medicines Policy	55	-	-	15	70	7
PST06105	Health Financing	90	-	-	30	120	12
PST06106	Basic Pharmacotherapy	30	-	-	30	60	6
PST06107	Basic Veterinary Pharmacology	30	-	-	30	60	6
	<b>SUB-TOTAL</b>	<b>435</b>	<b>45</b>	<b>50</b>	<b>180</b>	<b>710</b>	<b>71</b>

**NTA LEVEL 6 SECOND SEMESTER**

Code	Module Title	Scheme of Study (Hours per week)				Total	Credits / Semester
		Theory	Tutorials	Practical	Assignment		
PST06208	Pharmaceutical Public Health	40	20	-	20	80	8
PST06209	Entrepreneurship	60	30	-	30	120	12
PST06210	Operational Research	100	50	-	90	240	24
PST06211	Monitoring and Evaluation of Medicines Use	60	30	-	30	120	12
	<b>TOTAL</b>	<b>260</b>	<b>130</b>	<b>-</b>	<b>170</b>	<b>560</b>	<b>56</b>

Code	Module Title	Scheme of Practice (Hrs per week over six weeks)				Total	Credits
		Dispensing	Drugs Store	Industrial	Non-Sterile Preparations		
PST06212	Pharmacy Practice	120	120	0	0	120	12

### 3 Fee Structure

ALL FEE	DIPLOMA IN PHARMACEUTICAL SCIENCES		
FEE	YEAR 1	YEAR 2	YEAR 3
Tuition Fee	1,700,000/=	1,700,000/=	1,700,000/=
Registration Fee	90,000/=	40,000/=	40,000/=
Students Union	10,000/=	10,000/=	10,000/=
Student Id Card	20,000/=	20,000/=	20,000/=
Annual Examination Fee	150,000/=	150,000/=	160,000/=
Clinical Practice	100,000/=	100,000/=	100,000/=
Compound Lab	150,000/=	150,000/=	-
Project/Research	-	-	100,000
Community Field/Industrial Training	-	150,000/=	420,000/=
Prospectus	10,000 /=-	10,000/=	10,000/=
ICT & Library Services	40,000/=	40,000/=	40,000/=
NACTE	15,000/=	15,000/=	15,000/=
Procedure book	15,000/=	15,000/=	15,000/=
Graduation	-	-	70,000/=
Uniform	100,000/=	100,000/=	100,000/=
<b>TOTAL</b>	<b>2,400,000/=</b>	<b>2,500,000/=</b>	<b>2,800,000/=</b>

### 4 Assessment methods, grading and Award

#### SCORE RANGES AND GRADING SYSTEM NTA LEVEL 4& 5

Marks will be awarded out of 100%. The marks so obtained from different assessment components will be clustered and graded as follows:

S/N	SCORE RANGE	GRADE	DEFINITION
1	80 – 100	A	Excellent
2	65 – 79	B	Good
3	50 – 64	C	Satisfactory
4	40 – 49	D	Poor
5	0 – 39	F	Failure
6	-	I	Incomplete
7	-	Q	Disqualification



**Grade Points for Module Performance**

Grades for the different score ranges are assigned points as follows:

- A – 4
- B – 3
- C – 2
- D – 1
- F – 0

**SCORE RANGES AND GRADING SYSTEM FOR NTA LEVEL 6**

Marks will be awarded out of 100 per cent. The marks so obtained from different assessment components will be clustered and graded as follows:

S/N	SCORE RANGE	GRADE	DEFINITION
1	75 – 100	A	Excellent
2	70 - 74	B+	Very Good
3	65 – 69	B	Good
4	50 – 64	C	Satisfactory
5	40 – 49	D	Poor
6	0 – 39	F	Failure
7	-	I	Incomplete
8	-	Q	Disqualification

**Grade Points for Module Performance**

Grades for the different score ranges are assigned points as follows:

- A – 5
- B<sup>+</sup> – 4
- B – 3
- C – 2
- D – 1
- F – 0

**AWARD CLASSIFICATION FOR NTA LEVEL 4,5 &6**

- 4.0** Following completion of all modules in a given semester the performance shall be computed to obtain Grade Points Average (GPA) achieved by the respective candidate.
- 4.1** GPA shall be calculated at the end of each semester and when the candidate is liable for offer of award a cumulative GPA will be computed and awarded accordingly.
- 4.2** The cumulative GPA shall be computed to only students who have passed all modules and are eligible for the award of this level. If a student has any failed module the cumulative GPA shall be computed upon passing the supplementary examination when the examinations are next offered.

### Semester and Cumulative GPA Calculation

GPA shall be computed from grades achieved by students in each semester by combining results of CA and ES examinations.

Divide the total of number of grade points earned by the student for that module times credits assigned to the module by the total number of credits for module examined. For example

- **Semester GPA for each candidate is calculated as follows:**

$$\text{Semester GPA} = \frac{\text{Sum } (P \times N)}{\text{Sum of } N}$$

**P** - Grade point assigned to a letter grade scored by the student in a module

**N** – Number of credits associated with the module in a semester

- **Cumulative GPA for each candidate is calculated as follows:**

$$\text{Cumulative GPA} = \frac{\sum (P_1 \times N_1) + (P_2 \times N_2)}{\sum N_1 + N_2}$$

**P** - Grade point assigned to a letter grade scored by the student in a module  $P_1$  and  $P_2$  are grades for semester 1 and semester 2 respectively.

**N** - Number of credits associated with the module ( $N_1$  and  $N_2$ ) number of credits for semester 1 and 2 respectively

### CLASS OF AWARDS FOR NTA LEVEL 4& 5

The Grade Point Average (GPA) computed from credits and grade weights shall be classified as shown below:

CLASS OF AWARD	CUMMULATIVE GPA
First class	3.5 - 4.0
Second class	3.0 – 3.4
Pass	2.0 – 2.9

### CLASS OF AWARDS FOR NTA LEVEL 6

The Grade Point Average (GPA) computed from credits and grade weights shall be classified as shown below:

CLASS OF AWARD	CUMMULATIVE GPA
First class	4.4 - 5.0
Upper Second class	3.5 - 4.3
Lower Second class	2.7 - 3.4
Pass	2.0 – 2.6

**19.1.1 Head of Diploma in Clinical Medicine**

For entering NTA level 4, applicants should have CSEE with atleast FOUR passes excluding religious subject including Chemistry and Biology. For NTA level 5, a candidate should have passed NTA level 4 and for candidate who wants to join NTA level 6 should have successfully completed NTA level 5

**a. Head of department**

Dr. Nasra Ali Nassor

**b. Tutors**

S/NO	NAME	QUALIFICATION
1	Dr. Maryam M. Mgeni	MBBS
2	Dr. Nasra A. Nassor	MBBS
3	Dr. Tawhida M. Talib	MD
4	Dr. Maryam Kh. Omar	MD
5	Dr. Ali M. Sultan	MD
	Dr. Othmani Siraj Othmani	MD
	Ms. Khadija Ali Saleh	Bch. Clinical lab
	Dr. Sumara Peter Wambura	MD
	Dr. Maryam Alliy Kilima	MD
	Dr. Farhat Mwinyi Mzee Moumin	MD
	Ms. Nasrat Ali Salum	Ms. Psychology
	Mrs. Zaituni Mtumwa Mzee	BS. Nur
	Mr. Hafidh Shaib Ahmada	Bch. ICT
9	Mr. Fredrick J. Makanyaga	Bch. Sc in Statistics
10	Mr. Masoud M. Ali	Bch. ICT
12	Mr. Seif S. Ali	Bch. Economics and development
13	Mr. Seif S. Hamad	Bch. Human Resource Management
	Mrs. Rabia Shaaban Rashid	Ms. Ba

## c. Normal Learning Matrix

**NTA 4 FIRST SEMESTER**

Code	Module title	Scheme of Study (Hours per Semester)				Total Hours	Credits/ Semester
		lecture	Tutorials	Practical	Assignment		
CMT 04101	Communication Skills and Customer Care	40	-	-	20	60	06
CMT 04102	Human Anatomy	80	-	20	20	120	12
CMT 04103	Human Physiology	80	-	-	20	100	10
CMT 04104	Epidemiology and Biostatistics	60	-	50	20	130	13
CMT 04105	Computer Applications	20	-	40	10	70	07
CMT 04106	Medical Ethics and Professionalism	30	-	-	20	50	05
CMT 04107	Microbiology, Parasitology and Entomology	60		20	20	100	10
	<b>SUBTOTAL</b>	370		130	130	630	63

**NTA LEVEL 4 SECOND SEMESTER**

Code	Module title	Scheme of Study (Hours per Semester)				Total Hours	Credits/ Semester
		Lecture	Tutorials	Practical	Assignment		
CMT 04208	Clinical Nutrition	40		40	20	100	10
CMT 04209	Clinical Skills	50		80	20	150	15
CMT 04210	Pathology	80	20		20	120	12
CMT 04211	Clinical laboratory	40		20	40	100	10
CMT 04212	Patient care	40		20	40	100	10
	<b>SUBTOTAL</b>	<b>250</b>	<b>20</b>	<b>160</b>	<b>140</b>	<b>570</b>	<b>57</b>

**NTA LEVEL 5 FIRST SEMESTER**

Code	Module title	Scheme of Study (Hours per semester)					Credits /Semester
		Lecture	Tutorials	Practical/field	Assignment	Total hours	
CMT05101	Clinical Pharmacology	80	-		20	100	10
CMT05102	Internal medicine I	40	-	50	20	110	11
CMT05103	Paediatrics and Child Health I	40	-	60	20	120	12
CMT05104	Obstetrics and Gynaecology I	40	-	50	20	110	11
CMT05105	Health Promotion	20	-	60	20	100	10
CMT05106	Counselling	20	-	40	20	80	8
	<b>SUBTOTAL</b>	<b>240</b>	<b>0</b>	<b>260</b>	<b>120</b>	<b>620</b>	<b>62</b>

**NTA 5-SECOND SEMESTER****Semester II Modules**

Code	Module title	Scheme of Study (Hours per Semester)					Credits/semester
		Lecture	Tutorials	Practical	Assignment	Total Hours	
CMT05207	Reproductive and Child Health	20	-	50	20	90	9
CMT05208	Obstetrics and Gynaecology II	40	-	60	20	120	12
CMT05209	Surgery	40	-	60	20	120	12
CMT05210	Internal Medicine II	40	-	60	20	120	12
CMT05211	Paediatrics and Child Health II	40	-	70	20	130	13
	<b>SUBTOTAL</b>	<b>180</b>	<b>0</b>	<b>300</b>	<b>100</b>	<b>580</b>	<b>58</b>

**NTA LEVEL 6 FIRST SEMESTER**

Code	Module title	Scheme of Study (Hours per week)					Credits/ Semester
		Lecture	Tutorials	Practical/ field work	Assignment	Practical	
CMT0610 1	Entrepreneurship and Life Skills	40	-	-	20	60	6
CMT0610 2	Leadership and Management	40	20	40	20	120	12
CMT0610 3	Operational Research	40	20	60	20	140	14
CMT0610 4	Basics of Forensic Medicine	40	20	-	20	80	8
CMT0610 5	Surgical Specialties	40	20	80	20	160	16
	<b>SUBTOTAL</b>	<b>200</b>	<b>80</b>	<b>180</b>	<b>100</b>	<b>560</b>	<b>56</b>

**NTA Level 6- SECOND SEMESTER**

Code	Module title	Scheme of Study (Hours per week)					Credits/ Semester
		Lecture	Tutorials	Practical	Assignment	Total	
CMT0620 6	Apprenticeship in Obstetrics and Gynaecology	40	20	80	20	160	16
CMT0620 7	Apprenticeship in Surgery	40	20	80	20	160	16
CMT0620 8	Apprenticeship in Internal Medicine	40	20	80	20	160	16
CMT0620 9	Apprenticeship in Pediatrics and Child Health	40	20	80	20	160	16
	<b>SUBTOTAL</b>	<b>160</b>	<b>80</b>	<b>320</b>	<b>80</b>	<b>640</b>	<b>64</b>

**d. Assessment methods, grading and Award****NTA LEVEL 4 FIRST SEMESTER**

CODE	MODULE NAME	CONTINUOUS ASSESSMENT (CA) 40%			SEMESTER EXAMINATION (SE) 60%		
		WR	AS	CLN/PR/OSCE/OSPE	WR	CLN/OSCE/PR	TOTAL
CMT 04101	Communication Skills and Customer Care	30	10	-	60	-	100
CMT 04102	Human Anatomy	15	5	20	30	30	100
CMT 04103	Human Physiology	30	10	-	60	-	100
CMT 04104	Epidemiology and Biostatistics	15	5	20	30	30	100
CMT 04105	Computer Applications	15	5	20	30	30	100
CMT 04106	Medical Ethics and Professionalism	30	10	-	60	-	100
CMT 04107	Microbiology, Parasitology and Entomology	15	5	20	30	30	100

#### NTA LEVEL 4 SECOND SEMESTER

CODE	MODULE NAME	CONTINUOUS ASSESSMENT (CA) 40%			SEMESTER EXAMINATION (SE) 60%		
		WR	AS	CLN/PR/OSCE/OSPE	WR	CLN/OSCE/PR	TOTAL
CMT 04208	Clinical Nutrition	15	5	20	30	30	100
CMT 04209	Clinical Skills	10	5	25	20	40	100
CMT 04210	Pathology	30	10	-	60	-	100
CMT 04211	Clinical laboratory	15	5	20	30	30	100
CMT 04212	Patient care	15	5	20	30	30	100

#### NTA LEVEL 5 FIRST SEMESTER

CODE	MODULE NAME	CONTINUOUS ASSESSMENT (CA) 40%			SEMESTER EXAMINATION (SE) 60%		
		WR	AS	CLN/PR/OSCE/OSPE	WR	CLN/OSCE/PR	TOTAL
CMT05101	Clinical Pharmacology	30	10	-	60	-	100
CMT05102	Internal medicine I	10	5	25	20	40	100
CMT05103	Paediatrics and Child Health I	10	5	25	20	40	100
CMT05104	Obstetrics and Gynaecology I	10	5	25	20	40	100
CMT05105	Health Promotion	30	10	-	60	-	100
CMT05106	Counselling	10	5	25	20	40	100

### NTA LEVEL 5 SECOND SEMESTER

CODE	MODULE NAME	CONTINUOUS ASSESSMENT (CA) 40%			SEMESTER EXAMINATION (SE) 60%		
		WR	AS	CLN/PR/OSCE/OSPE	WR	CLN/OSCE/PR	TOTAL
CMT05207	Reproductive and Child Health	10	5	25	20	40	100
CMT05208	Obstetrics and Gynaecology II	10	5	25	20	40	100
CMT05209	Surgery	10	5	25	20	40	100
CMT05210	Internal Medicine II	10	5	25	20	40	100
CMT05211	Paediatrics and Child Health II	10	5	25	20	40	100



**NTA LEVEL 6 FIRST SEMESTER**

CODE	MODULE NAME	CONTINUOUS ASSESSMENT (CA) 40%					SEMESTER EXAMINATION (SE) 60%		
		WR	AS	OSCE	Field report Proposal	Proposal Presentation	WR	OSCE	TOTAL
CMT06101	Entrepreneurship and Life Skills	30	10	-			60	-	100
CMT06102	Leadership and Management	15	5	-	20		60	-	100
CMT06103	Operational Research	15	-	-	15	10	60	-	100
CMT06104	Basics of Forensic Medicine	30	10	-			60	-	100
CMT06105	Surgical Specialties	10	5	25			20	40	100

**NTA LEVEL 6 SECOND SEMESTER**

CODE	MODULE NAME	CONTINUOUS ASSESSMENT (CA) 40%			SEMESTER EXAMINATION (SE) 60%		
		WR	AS	CLINICAL	WR	CLINICAL	TOTAL
CMT06206	Apprenticeship in Obstetrics and Gynaecology	10	5	25	20	40	100
CMT06207	Apprenticeship in Surgery	10	5	25	20	40	100
CMT06208	Apprenticeship in Internal Medicine	10	5	25	20	40	100
CMT06209	Apprenticeship in Pediatrics and Child Health	10	5	25	20	40	100

**GRADING SYSTEM NTA LEVEL 4& 5**

Marks will be awarded out of 100%. The marks so obtained from different assessment components will be clustered and graded as follows:

Table: **The range of scores for different grades, points and their definition**

S/N	SCORE RANGE	GRADE	POINTS	DEFINITION
1	80 – 100	A	4	Excellent
2	65 – 79	B	3	Good
3	50 – 64	C	2	Satisfactory
4	40 – 49	D	1	Poor
5	0 – 39	F	0	Failure
6	-	I	-	Incomplete
7	-	Q	-	Disqualification

### GRADING SYSTEM FOR NTA LEVEL 6

Marks will be awarded out of 100%. The marks so obtained from different assessment components will be clustered and graded as follows:

Table: **The range of scores for different grades, points and their definition**

S/N	SCORE RANGE	GRADE	POINTS	DEFINITION
1	75 – 100	A	5	Excellent
2	70 - 74	B+	4	Very Good
3	65 – 69	B	3	Good
4	50 – 64	C	2	Satisfactory
5	40 – 49	D	1	Poor
6	0 – 39	F	0	Failure
7	-	I	-	Incomplete
8	-	Q	-	Disqualification

### AWARD CLASSIFICATION FOR NTA LEVEL 4,5 &6

Following completion of all modules in a given semester the performance shall be computed to obtain Grade Points Average (GPA) achieved by the respective candidate.

GPA shall be calculated at the end of each semester and when the candidate is liable for offer of award a cumulative GPA will be computed and awarded accordingly.

The cumulative GPA shall be computed to only students who have passed all modules and are eligible for the award of this level. If a student has any failed module the cumulative GPA shall be computed upon passing the supplementary examination when the examinations are next offered.

### Semester and Cumulative GPA Calculation

GPA shall be computed from grades achieved by students in each semester by combining results of CA and SE.

Divide the total of number of grade points earned by the student for that module times credits assigned to the module by the total number of credits for module examined. For example

- **Semester GPA for each candidate is calculated as follows:**

$$\text{Semester GPA} = \frac{\text{Sum (P x N)}}{\text{Sum of N}}$$

**P** - Grade point assigned to a letter grade scored by the student in a module

**N** - Number of credits associated with the module in a semester

- **Cumulative GPA for each candidate is calculated as follows:**

$$\text{Cumulative GPA} = \frac{\sum(P_1 \times N_1) + (P_2 \times N_2)}{\sum N_1 + N_2}$$

**P** - Grade point assigned to a letter grade scored by the student in a module  $P_1$  and  $P_2$  are grades for semester 1 and semester 2 respectively.

**N** - Number of credits associated with the module ( $N_1$  and  $N_2$ ) number of credits for semester 1 and 2 respectively

### CLASSIFICATION OF AWARDS FOR NTA LEVEL 4& 5

The Grade Point Average (GPA) computed from credits and grade weights shall be classified as shown below:

CLASS OF AWARD	CUMMULATIVE GPA
First class	3.5 - 4.0
Second class	3.0 – 3.4
Pass	2.0 – 2.9

### CLASSIFICATION OF AWARDS FOR NTA LEVEL 6

The Grade Point Average (GPA) computed from credits and grade weights shall be classified as shown below:

CLASS OF AWARD	CUMMULATIVE GPA
First class	4.4 - 5.0
Upper Second class	3.5 - 4.3
Lower Second class	2.7 - 3.4
Pass	2.0 – 2.6

**Fee structure**

<b>ALL FEE</b>	<b>CLINICAL MEDICNE</b>		
<b>FEE</b>	<b>YEAR 1</b>	<b>YEAR 2</b>	<b>YEAR 3</b>
Tuition Fee	1,700,000/=	1,700,000/=	1,700,000/=
Registration Fee	90,000/=	40,000/=	40,000/=
Students Union	10,000/=	10,000/=	10,000/=
Student Id Card	20,000/=	20,000/=	20,000/=
Annual Examination Fee	150,000/=	150,000/=	160,000/=
Clinical Practice	100,000	200,000/=	150,000/=
Project/Research	-	-	100,000
Community Field/Industrial Training	-	150,000/=	120,000/=
Prospectus	10,000 /=	10,000/=	10,000/=
ICT & Library Services	40,000/=	40,000/=	40,000/=
NACTE	15,000/=	15,000/=	15,000/=
Procedure book	15,000/=	15,000/=	15,000/=
Graduation	-	-	70,000/=
Uniform	100,000/=	100,000/=	100,000/=
<b>TOTAL</b>	<b>2,350,000/=</b>	<b>2,450,000/=</b>	<b>2,600,000/=</b>

### Department of Business Administration

This department is headed by one head responsible in supervising the administrative and academic task of the department. The department offers NTA program of Diploma in Human Resource Management and Business Administration NTA level 4, 5 &6

<b>ALL FEE</b>	<b>HUMAN RESOURCE MANAGEMENT &amp; BUSINESS ADMINISTRATION</b>		
<b>FEE</b>	<b>YEAR 1</b>	<b>YEAR 2</b>	<b>YEAR 3</b>
Tuition Fee	650,000/=	650,000/=	650,000/=
Registration Fee	55,000/=	55,000/=	55,000/=
Students Union	10,000/=	10,000/=	10,000/=
Student Id Card	20,000/=	20,000/=	20,000/=
Annual Examination Fee	100,000/=	100,000/=	100,000/=
Industrial Training	100,000/=	100,000/=	100,000/=
Prospectus	10,000 /=	10,000/=	10,000/=
ICT & Library Services	40,000/=	40,000/=	40,000/=
NACTE	15,000/=	15,000/=	15,000/=
PROJECT	-	-	-
GRADUATION	-	-	100,000/=
<b>TOTAL</b>	<b>1,000,000/=</b>	<b>1,000,000/=</b>	<b>1,100,000/=</b>

### Department of Information Communication Technology

This department is headed by one head responsible in supervising the administrative and academic task of the department. The department offers NTA program of Diploma in Information Communication Technology NTA level 4, 5 &6

<b>ALL FEE</b>	<b>INFORMATION AND COMMUNICATION TECHNOLOGY</b>		
<b>FEE</b>	<b>YEAR 1</b>	<b>YEAR 2</b>	<b>YEAR 3</b>
Tuition Fee	850,000/=	850,000/=	850,000/=
Registration Fee	55,000/=	55,000/=	55,000/=
Students Union	10,000/=	10,000/=	10,000/=
Student Id Card	20,000/=	20,000/=	20,000/=
Annual Examination Fee	100,000/=	100,000/=	100,000/=
Industrial Training	100,000	100,000/=	100,000/=
Prospectus	10,000 /=	10,000/=	10,000/=
ICT & Library Services	40,000/=	40,000/=	40,000/=
NACTE	15,000/=	15,000/=	15,000/=
PROJECT	-	100,000/=	100,000/=
GRADUATION	-	-	100,000/=
<b>TOTAL</b>	<b>1,200,000/=</b>	<b>1,300,000/=</b>	<b>1,400,000/=</b>

## **PART IV AVAILABLE FACILITIES**

### **4.1 Sports Ground**

Sports are important in enhancing quality teaching and learning, the college currently uses the Zantex sport ground with varieties of services include football, netball, volleyball and athletics.

### **4.2 Computer lab**

GPC have well content computer labs with sufficient computers in a recommended ration, computer room is available at college compus Mpendae Zanzibar. Currently the lab can accommodate up to 60 students at time

### **4.3 Health center**

For emergence health facilities GPC has a special First Aid room located at the college campus under the supervision of the dean of students. Also, for more medical attention students may use the nearbay health facilities as well as Mnazi Mmoja Hospital few kilometres from the college. For any medical attention that will lead to postponement, OD or failure to attend any of the academic/college activities both staff and students shall be required to consult any of the recognised Medical Doctor at Manzi Mmoja Hospital

### **4.4 Library Services**

GPC have well equipped library with over 2000 books collection that are multidisciplinary and covers all of the required areas of specialisation including medicine, pharmacy, nursing, social sciences, communications skill, management and technologies

### **4.5 Catering services**

GPC has a caferia and restaurant certified by government agencies, thus they are safe and full equipped with varieties of food.

### **4.6 Place of worship**

Student and staff will have easy accessibility to mosque and churches around the college that are free to any individual to attend prayers